

ANNUAL MEETING  
DOLGEVILLE BOARD OF TRUSTEES  
DOLGEVILLE, NEW YORK  
APRIL 10, 2024  
3:30 p.m.

PRESENT: MAYOR: Mary E. Puznowski  
TRUSTEES: Craig Eggleston  
Robert P. Dyer  
Laura Madore-Absent  
Marilyn Williams

ATTORNEY: Karl Manne

RECORDING SECRETARY: Tammy L. Chmielewski

The Annual Meeting called to order by Mayor Mary E. Puznowski at 3:30 p.m. at Village Hall. The Pledge of Allegiance recited.

ATTENDED BY:

**Swearing in Village  
Trustees**

Marilyn Williams – term expires at Annual Meeting 2025.  
Robert P. Dyer – term expires at Annual Meeting 2028.  
Craig Eggleston – term expires at Annual Meeting 2028.

**Appointments  
Resolution # A-1-2024**

Mayor Mary E. Puznowski made the following appointments:

The following resolution offered by Trustee Eggleston sec. Trustee Dyer. Ayes all.

BE IT RESOLVED the following appointments by Mayor Mary E. Puznowski recommended be and hereby approved for 1 year until the next Annual Meeting unless noted:

Village Clerk – (4 yrs.)  
Deputy Village Clerk – (1 yr.) *Jenny Armstrong*

Village Treasurer – (4 yrs.) *Amber Kraszewski*  
*Deputy Treasurer – (1 yr.) Kathleen Prestopnik*

Village Attorney – (1 yr.) *Karl Manne*

Deputy Mayor – (1 yr.) *Craig Eggleston*

Code Enforcement  
Officer - (1 yr.) *Philip Green*

|   |  |
|---|--|
| Auditor – (1 yr.)                                 | Village Board  |
| Minority Officer – (1 yr.)                        | <b><i>Village Board</i></b>  |
| Sewer Inspector – (1 yr.)                         | <b><i>Chet Szymanski</i></b><br>Alternate-Amy Mowers   |
| Labor Compliance<br>Officer – (1 yr.)             | Mary E. Puznowski  |
| Civil Rights<br>Compliance Officer – (1 yr.)      | <b><i>Craig Eggleston</i></b>  |
| E. M. O. –<br>on call as needed – (1 yr.)         | <b><i>Richard Levonski</i></b>   |
| Fixed Assets<br>Manager – (1 yr.)                 | Department Heads   |
| Budget Officer – (1 yr.)                          | Mayor Mary E. Puznowski  |
| Deputy Budget<br>Officer – (1 yr.)                | <b><i>Amber Kraszewski</i></b>   |
| Registrar of Vital<br>Statistics – (4 yrs.)       | Tammy L. Chmielewski   |
| Deputy Registrar of<br>Vital Statistics – (1 yr.) | <b><i>Jenny Armstrong</i></b>  |
| NIMS Compliance<br>Officer – (1 yr.)              | <b><i>Matthew Wright</i></b>   |
| Health Officer – (1yr.)                           | Village of Dolgeville Board<br>of Trustees   |
| Election Inspectors (5)                           | Next Election  |
| Housing Rehabilitation<br>Member – (5 yrs.)       | <b><i>Robert Maxwell – Exp. 2029</i></b>   |
| E.D.R.L.F. Member – (5 yrs.)                      | <b><i>- On Hold</i></b>  |
| Planning Board – (5 yrs.)                         | <b><i>Christine Reynolds – Exp. 2029</i></b><br><b><i>Cordell Wattlely – Exp. 2025**</i></b> |
| Zoning Board<br>of Appeals - (5 yrs.)             | <b><i>Sarah Jaquay – Exp. 2029</i></b>   |
| Dolgeville Housing Authority – (5 yrs.)           | <b><i>Robert Maxwell – Exp. 2029</i></b>   |

Dolgeville-Manheim  
Library Board – (5 yrs.) *Theresa Prestigiacomio – Exp. 2029*

Youth Commission – (5 yrs.) *Rosemarie Boyer – Exp. 2029*  
*Bruce Smith – Exp. 2029*

Code of  
Ethics Board (3) (1yr.) *Carolyn Williams – Exp. 2025*  
*Susan Prestigiacomio – Exp. 2025*  
*Charles Gressler – Exp. 2025*

Village Tax  
Collector – (1 yr.) *Tammy L. Chmielewski*

Village Historian – (1 yr.) *Susan Perkins*

AYES: Trustees Dyer, Eggleston, Williams  
NAYS: None  
ABSENT – Trustee Madore  
ADOPTED – April 10, 2024

**Mayoral Liaison  
Appointments  
Resolution # A-2-2024**

The following mayoral appointments designated by Mayor  
Mary E. Puznowski:

Police & Police Order - *Craig Eggleston*

Law & Ordinances – *Craig Eggleston*

Public Health & Nuisances – *Laura Madore*

Parks & Recreation – *Marilyn Williams*

Building Inspector – *Robert P. Dyer*

Beautification – *Marilyn Williams*

Finance - Mayor and Board of Trustees

Flood Control – *Robert P. Dyer*

Personnel – *Laura Madore*

D.P.W. – *Laura Madore*

Public Relations – *Laura Madore*

WWTP – *Marilyn Williams*

Refuse & Trash – *Robert P. Dyer*

Recycling – *Laura Madore*

Water Department – *Robert P. Dyer*

Youth Program – *Marilyn Williams*

Senior Citizen Advisor – *Laura Madore*

Tourism – *Marilyn Williams*

Planning Board – *Craig Eggleston*

Village Rep. to  
Dolgeville-Manheim Public Library – *Craig Eggleston*

Village Rep. to MOVAC  
Ambulance Corp. – *Craig Eggleston*

AYES: Trustees Dyer, Eggleston, Williams

NAYS: None

ABSENT – Trustee Madore

ADOPTED – April 10, 2024

**Attorney Salary  
Resolution # A-3-2024**

The following resolution offered by Trustee Eggleston sec. Trustee Williams. Ayes all.

RESOLVED, that in addition to the salary hereinafter provided, the Village Attorney will receive an additional Seventy Dollars (\$70.00) per diem for his representation of the Village of Dolgeville or any village official in any action or proceeding commenced by or against the village or its officials in any court of record or before any administrative body.

AYES: Trustees Dyer, Eggleston, Williams

NAYS: None

ABSENT – Trustee Madore

ADOPTED – April 10, 2024

**Payments  
Resolution # A-4-2024**

The following resolution offered by Trustee Dyer sec. Trustee Eggleston. Ayes all.

RESOLVED, that the Village Treasurer and Village Clerk be authorized to make payment, in advance of audit, on claims for public utility services, debt payment, and freight and express charges.

AYES: Trustees Dyer, Eggleston, Williams

NAYS: None

ABSENT – Trustee Madore

ADOPTED – April 10, 2024

**Mileage Compensation  
Resolution # A-5-2024**

The following resolution offered by Trustee Williams sec. Trustee Eggleston. Ayes all.

RESOLVED, that the mileage compensation be paid at the federal rate at the time per mile for personal vehicles when used for authorized Village business and directed by Department Head or Village Board.

AYES: Trustees Dyer, Eggleston, Williams

NAYS: None

ABSENT – Trustee Madore

ADOPTED – April 10, 2024

**Rules of Procedure  
Resolution # A-6-2024**

The following resolution offered by Trustee Eggleston sec. Trustee Williams. Ayes all.

RESOLVED that the following rules of procedure be and hereby adopted by the Dolgeville Village Board.

1. Regular meeting of this Board be held on the third Monday of each month at Municipal Hall commencing at 6:00 p.m.

**If Monday is a holiday meeting will be on Tuesday.**

2. Special Meeting will be called by the Mayor. Notice provided to Trustees by telephone, email or in person. Notice of special meetings provided to the news media 72 hours in advance and posted on the bulletin board of municipal hall.
3. A quorum shall be required to conduct business. A quorum of the five (5) members Board of Trustees and/or Mayor shall be three (3).
4. Executive session held in accordance with the N.Y.S. Public Officers Law 105. All executive sessions shall be commenced in a Public meeting.
5. Agenda shall be prepared by the Clerk or her substitute at the direction of the Mayor. **All items for the agenda provided to the Clerk by the close of business on the Wednesday before the regular meeting.** No items will be placed on the agenda after this day. **Any person or persons wishing to address the Board on any matter longer than three minutes must request placement on the agenda and give a subject matter by the second**

**Monday of the month. All requests must be in writing. All requests must be approved by the Mayor.** Agendas posted on the Municipal Hall bulletin board on the Friday before the meetings. Agenda will be available on the internet @ [villageofdolgeville.org](http://villageofdolgeville.org) and Facebook @ Village of Dolgeville.

6. Minutes of all meetings taken by the Clerk. Minutes in draft form will be available within (14) days of the meeting (NYCOM). Minutes approved at the next regular meeting.

7. The order of Business shall be as follows:

Call to order, Pledge of Allegiance

Resignations

Appointments

Approval of minutes for previous meetings

Budgetary Transfers

Audit of bills

Public Comment

Report of Department Heads or Commissioners

Old Business

New Business

Communications

Attorney

Future Meetings

Adjournment

8. The Public shall be allowed to speak only during the Public Comment period of the meeting. Each speaker must stand and give their name. Remarks will be addressed to the entire board and not to any member thereof. The speaker will be limited to three minutes. The public comment time will be limited to 30 minutes.

All speakers shall observe the commonly accepted rules of courtesy, decorum, dignity and good taste. Any interested

parties or their representatives may address the board by written communications.

9. Adjournments shall be by motion.
10. The foregoing procedures may be amended from time to time by a majority vote of the Board.

AYES: Trustees Dyer, Eggleston, Williams

NAYS: None

ABSENT – Trustee Madore

ADOPTED – April 10, 2024

**Salaries Mayor/Trustees  
Resolution # A-7-2024**

The following resolution offered by Trustee Williams sec. Trustee Dyer. Ayes all.

RESOLVED, that the salary of members of this Board for this year shall read **Three Thousand Dollars (\$ 3,000.00) annually for each Trustee and Three Thousand Five Hundred Dollars (\$ 3,500.00) annually for the Deputy Mayor and Six Thousand Dollars (\$ 6,000.00) annually for the Mayor for a total of Eighteen Thousand Five Hundred Dollars (\$ 18,500.00); General Fund share, Fifteen Thousand Seven Hundred Forty Dollars (\$ 12,950.00); Water Fund Share, One Thousand Three Hundred Eighty Dollars (\$ 2,775.00); Sewer Fund share, One Thousand Three Hundred Eighty Dollars (\$ 2,775.00).** The Local Law governing these salaries is **Local Law No. 2 of 2022.**

AYES: Trustees Dyer, Eggleston, Williams

NAYS: None

ABSENT – Trustee Madore

ADOPTED – April 10, 2024

**Official Newspaper  
Resolution # A-8-2024**

The following resolution offered by Trustee Eggleston sec. Trustee Dyer. Ayes all.

RESOLVED, that the Times Telegram be and at the same time is hereby designated as the official newspaper of the Village of Dolgeville in which all official notices, reports and other official matters required to be published as provided by law.

AYES: Trustees Dyer, Eggleston, Williams

NAYS: None

ABSENT – Trustee Madore

ADOPTED – April 10, 2024

**Official Bank  
Resolution # A-9-2024**

The following resolution offered by Trustee Dyer sec. Trustee Williams. Ayes all.

RESOLVED, that Community Bank, Canajoharie branch be and is hereby designated as the official depository of all village funds by the Village Treasurer.

AYES: Trustees Dyer, Eggleston, Williams

NAYS: None

ABSENT – Trustee Madore

ADOPTED – April 10, 2024

***Community Bank  
Bond Anticipation  
Note for Sewer Project  
\$ 500,000 – 1 year  
Resolution # 203-2024***

The following resolution offered by Trustee Williams sec. Trustee Eggleston. Ayes all.

Motion authorizing Mayor Mary E. Puznowski sign a one-year BAN in the amount of \$ 500,000.00 @ a rate of 5.08% with Community Bank – Canajoharie Branch sec. Trustee Eggleston. Ayes all.

AYES: Trustees Dyer, Eggleston, Williams

NAYS: None

ABSENT – Trustee Madore

ADOPTED – April 10, 2024

**Adjourn**

By Trustee Eggleston

Motion to adjourn the Annual Meeting of the Dolgeville Village Board of Trustees at 4:50 p.m. Sec. Trustee Dyer. Ayes all.

\_\_\_\_\_ Village Clerk

\_\_\_\_\_ Mayor





